Glendale Community College Faculty Senate Constitution

Revised May 8, 1980

Revised April 3, 1987

Revised May 6, 1989

Revised March 22, 1995

Revised March 2004

Revised April 24, 2014

Revised January 26, 2017

Revised March 7, 2019

Temporarily Revised June 5, 2020

Revised October 22, 2020

Revised January 26, 2023: Amendment clarified Article XVI, Section 5 on voting process.

Revised April 2024: Amendment moved articles on eligibility, elections of senators, senators' term of office, election of officers, officers' term of office, past president, vacancies, removal of members of the senate, officers' duties, executive committee, quorum, voting, procedures, executive sessions, committees, finances, and inclusivity to the Bylaws. Remaining articles renumbered.

Preamble.

We hold that the governing of Glendale Community College is the joint responsibility of the Governing Board, the administration, and the faculty of the college. In order to promote the full participation of the faculty in the determination of education policy and the execution of that policy, the adoption of this Constitution establishing a Faculty Senate is hereby ordained.

Purposes.

The primary functions of the Senate shall be:

1. to serve as the exclusive representative of the faculty of this college to the local college and District administrations and to the Governing Board with respect to academic and professional matters;
2. to select representatives to serve on administrative councils and committees of the college's faculty;
3. to participate in the formation and implementation of educational policies for the local college and the District.

Article I. Definitions.

"Faculty," as used in this Constitution, means Residential GCC faculty members. FEC (Faculty Executive Council) refers to the elected officers and representatives who meet to carry out District Faculty Association business.

Article II. Composition.

The Senate shall consist of fifteen Senators, the President, President-elect, and Executive Councilor(s)-at-Large.

Article III. Delegates.

Section 1. Appointments to MCCCD committees shall be determined by the Senate President. They may be Senate members or other qualified faculty. All appointments shall be confirmed by the Senate.

Section 2. Representatives to the District Faculty Executive Council shall be the President, President-elect and the Executive Councilor(s) at Large.

Article IV. Meetings.

Section 1. The Senate shall meet an average of once monthly during the academic year or more often at the call of the President or by request of the Executive Committee.

Section 2. Senate meetings shall be open to faculty members only; however, the President, President-elect or Senate members may invite non-faculty members for official business.

Section 3. Faculty members may participate at any time as non-voting members.

Article V. Agenda.

The administrative head of the college, any member of the Senate, or ten percent of the members of the faculty may place an item on the agenda of the Senate by written notice to the President of the Senate. The President shall provide the faculty with an agenda approximately one week in advance of all meetings except the executive sessions.

Article VI. Privileges and Responsibilities.

Section 1. The Faculty Senate shall of its own determination concern itself with any academic and professional matters which it deems important to the welfare of the college or the enlightened self-interest of the faculty. In support of this goal, the Senate shall have a standing Professional Rights and Responsibilities Committee (PRRC), staffed by faculty chosen by the Senate. Its goal shall be to investigate written complaints of policy violations in the form of either a failure to uphold faculty rights or a failure by faculty to uphold their responsibilities. Once seated, the PRRC shall operate autonomously until the next Senate election, deciding for themselves which complaints to pursue and how to pursue them. The PRRC shall report its findings to the complainant and to the Senate President, and shall report its ongoing activities at each Senate meeting.

Section 2. The Senate shall be the agency of the faculty in exercising its primary responsibility for such matters as curriculum, subject matter and methods of instruction, faculty status (including appointments, evaluations, and dismissals), and those aspects of student life that relate to the educational process.

Section 3. The Senate shall, on behalf of the faculty, actively participate (either directly or through its representatives) in the determination of policies and procedures governing salary, fringe benefits, sabbaticals, and general conditions of employment.

Section 4. The Senate shall, on behalf of the faculty, participate in the selection of administrators of the college, bringing its recommendations to the attention of the Chancellor and the Governing Board of the District.

Section 5. The Senate shall work jointly with administration officials on the appointment of faculty members to the administrative committees and to extracurricular responsibilities.

Article VII. Annual Administrator Feedback.

The procedure described below is intended to give College Administrators constructive feedback concerning faculty perceptions of how effectively the Administrators are performing their duties at the College.

Section 1. Each year the Faculty Senate shall initiate and conduct a survey of the Administration of the College during the Spring semester. The Faculty Senate shall create and administer the Administrator Feedback Survey and shall provide the results of the survey to that individual administrator by the end of the Spring Semester of each year.

Section 2. The responses to the Administrator Feedback Survey are anonymous and are solicited from all faculty.

Section 3. The Administrator Feedback Survey provides feedback to Administrators that will facilitate and promote communication, self-improvement and optimal job performance within the College.

Article VIII. Referenda.

Section 1. The Senate may call a general faculty meeting for consideration of matters of general faculty interest.

Section 2. The Senate may request the advice of the general faculty through written ballots or other communications.

Section 3. Any matter considered by the Senate must be referred to the faculty for a secret ballot on petition of ten percent of the total faculty or on demand of one-third of the Senators.

Section 4. A general faculty meeting shall be called by the President of the Senate upon presentation to him/her of a petition of ten percent of the faculty. The President shall hold the meeting within five business days of the receipt of the petition.

Article IX. Recommendations.

Recommendations of the Senate shall be forwarded through regular established administrative channels. However, the Senate may, after consultation with the administration, present its views and recommendations directly to the Governing Board.

Article X. Amendments.

This constitution may be amended by a two-thirds vote of faculty members present at any general or specific faculty meeting called for that purpose or of those faculty returning a written ballot, provided that the proposed amendment shall have been presented in writing to each faculty member at least one week preceding the voting.